



## Treasure Village Montessori Board of Directors

May 16, 2017

Treasure Village Montessori School, Islamorada, FL

Board Members Present: Jack Vandelaar  
Narelle Prew  
Shawn Burchfield  
Nancy Hull  
Denise Cano  
Rosie Donnelly  
Charlie McKinnies  
Jay Matz  
Jessica Reilly

Board Members Absent: n/a

Other Present: Kelly Mangel, Principal  
Connie Chapell, Assistant Principal  
Laura Guth, Finance Director

Meeting called to order: 4:42pm by Chairman, Jack Vandelaar  
Quorum: Present

Public comment: n/a

### Meeting Minutes:

**MOTION** by Narelle Prew:

To approve minutes from April 18, 2017, meeting.

Seconded by Rosie Donnelly and carried without dissent.

### Special Meeting Minutes:

**MOTION** by Shawn Burchfield:

To approve minutes from May 2, 2017, meeting.

Seconded by Narelle Prew and carried without dissent.

### Financials:

**MOTION** by Narelle Prew:

To approve April 2017 Financials Statements.

Seconded by Jessica Reilly and carried without dissent.

### Review of 2017-2018 budget -

Discussion about: 401k match 5% versus 3%, Supply fees VPK \$100, K-3 \$125, 4-8 \$125, staff vacation pay, and lease rate for RockStar Dance Studio increased.

**MOTION** by Denise Cano:

Move to vote to keep 401k match rate at 5%.

Seconded by Jack Vandelaar and carried without dissent.

**MOTION** by Nancy Hull:

Move to vote to increase supply fee to \$125 for students K-8.

Seconded by Jessica Reilly and carried without dissent.

**MOTION** by Nancy Hull:

Move to vote to accept 2017-2018 budget.

Seconded by Jessica Reilly.

**VOTE** 7 For; 2 Against; Note - Shawn Burchfield & Rosie Donnelly against.

**MOTION** by Charlie McKinnies:

Move to vote to re-visit Budget v2 in August, 2017 meeting.

Seconded by Narelle Prew and carried without dissent.

**MOTION** by Jack Vandelaar:

Move to vote to purchase 2 school buses, amount \$100,000.

Seconded by Jay Matz

**VOTE** 7 For; 2 Against; Note - Shawn Burchfield & Denise Cano against.

**MOTION** by Jack Vandelaar:

Move to vote to repair school building roof, amount \$30,000.

Seconded by Jay Matz and carried without dissent.

#### **Board Business:**

##### **Officers & Committee chairs:**

Chairman, Jack Vandelaar resigned from Board. Two members volunteered for position; Narelle Prew and Rosie Donnelly.

**MOTION** by Shawn Burchfield:

Move to vote to fill Chairman position; Seconded by Jack Vandelaar.

**VOTE** Unanimously for Narelle Prew

**MOTION** by Shawn Burchfield:

Move to vote to fill Vice-Chairman position since Narelle Prew moved into Chairman position; volunteered for Position Rosie Donnelly.

Seconded by Jack Vandelaar and carried without dissent.

**RESULTS:**

2017-2018 Officers

Chair: Narelle Prew  
Vice-Chair: Rosie Donnelly  
Secretary: Shawn Burchfield  
Treasurer: Charlie McKinnies

2017-2018 Chairs

Fundraising Chair: Vacant  
Marketing & Public Relations Chair: Rosie Donnelly  
School Advisory Chair: Nancy Hull  
Facilities Advisory Chair: Jay Matz  
Human Resources Chair: Denise Cano

**MOTION** by Shawn Burchfield:

Move to vote to have a summer meeting.

Seconded by Jack Vandelaar and carried without dissent.

**Bylaws:**

Signed and sealed

**Committee Reports:**

**Fundraising** (Shawn Burchfield & Rosie Donnelly) - no new business.

**Facilities** (Jay Matz) - present Brothers Painting bid and vote.

**MOTION** by Jack Vandelaar:

Move to vote to use Brothers Painting to paint classrooms over the summer.

Seconded by Jessica Reilly and carried without dissent.

**Human Resources** (Denise Cano) - no new business.

**Marketing & Public Relations** (Rosie Donnelly) - no new business.

**SAC** (Nancy Hull) - no new business.

Enrollment: 220 students enrolled

Staffing and Administration: 25 current - 1 workers comp

Adjourn meeting:

**MOTION** by Shawn Burchfield:

Move to end meeting at 7:02pm.

Seconded by Narelle Prew

Next Meeting: TBD

Minutes submitted by: Shawn Burchfield, Secretary